



Accountant

Location: Morristown, NJ

About TM Forum:

TM Forum is the global member association for digital business. We provide a platform for hundreds of global members across a wide range of industries – communications, technology, cities and municipal government, insurance, healthcare, and so on – to collaborate and partner to co-create, prototype, deliver, and monetize innovative digital services for their billions of customers.

Our vision is to drive the next wave of digital business growth – the digitization of every industry – by providing a common innovation platform to connect businesses, industries, and ecosystems. We do this in a highly practical and agile way through collaboration programs and communities which lead to rapid prototypes – ranging from digital business models to interconnectivity APIs – that have real world commercial applications. Complementing our collaboration programs, the Forum provides thought-provoking digital business research and publications, industry best practices and standards along with training programs to accelerate adoption, and events and workshops which connect top business & IT leaders to learn, network, and develop meaningful partnerships.

This position reports to the Assistant Controller; plans and manages accounting activities within the Accounting & Finance department performing the following duties.

Specific Responsibilities:

- Assists in the maintenance of general and subsidiary ledgers, balance sheet reconciliations, revenue distribution, depreciation, and analysis of direct expenses.
- Works with product managers to determine the timing of revenue recognition and the recording of related expenses.
- Participates in financial close activities including month-end journal entries and recording of accruals and deferrals as appropriate
- Prepares statements and reports of estimated future costs and revenues.
- Assists in internal audits involving review of accounting and administrative controls.
- Participates in the preparation of external audit materials and external financial reporting.
- Manages the preparation and delivery of statutory reporting to US Department of Justice.
- Assists the installation and maintenance of accounting records to show receipts and expenditures.
- Assists in the preparation of various financial statements and reports.
- Responds to a variety of ad hoc projects as they arise

Skill Requirements:

- Bachelor's Degree in Accounting or business related field plus 3 - 5 yrs. of related experience in Accounting
- Proficiency in Microsoft Office applications (specifically Excel)
- Strong analytical, interpersonal, communication and organizational skills.
- Proven management & leadership skills
- Possess the ability to think strategically
- As a global organization, the ability to work with colleagues and project teams across multiple time zones and cultures.

We offer excellent flexible benefit packages for full-time employees, that includes, healthcare plans (medical, dental & vision), company paid life insurance, long-term disability, FSA's and a very competitive 401k plan.

For immediate consideration, please email your resume to recruit@tmforum.org.
An Equal Opportunity Employer

TM Forum does not accept resumes from unauthorized agencies and search firms. Resumes submitted on this site by unauthorized third-parties will not be considered for posted positions and are not eligible for any compensation. All third-party agents and search firms must have an approved contract with TM Forum in order to submit resumes on behalf of candidates