Financial Analyst  
Location: Parsippany, NJ  
(Remote)

About TM Forum  
TM Forum (the Forum) is a non-profit corporation of the State of New Jersey, organized under Sect. 501 (c)(6) of the Internal Revenue Code.

TM Forum is the global member association for digital business. We provide a platform for hundreds of global members across a wide range of industries – communications, technology, cities and municipal government, insurance, healthcare, and so on – to collaborate and partner to co-create, prototype, deliver, and monetize innovative digital services for their billions of customers.

Our vision is to drive the next wave of digital business growth – the digitization of every industry – by providing a common innovation platform to connect businesses, industries, and ecosystems. We do this in a highly practical and agile way through collaboration programs and communities which lead to rapid prototypes – ranging from digital business models to interconnectivity APIs – that have real world commercial applications. Complementing our collaboration programs, the Forum provides thought-provoking digital business research and publications, industry best practices and standards along with training programs to accelerate adoption, and events and workshops which connect top business & IT leaders to learn, network, and develop meaningful partnerships.

Diversity & Inclusion at TM Forum  
TM Forum is an Equal Opportunity Employer that does not discriminate on the basis of actual or perceived race, creed, color, religion, alienage or national origin, ancestry, citizenship status, age, disability or handicap, sex, marital status, veteran status, sexual orientation, genetic information, arrest record, or any other characteristic protected by applicable federal, state, or local laws.

This is a full-time remote-working position, with work flexible hours needed to accommodate calls in different time zones. Our people are unique and many of our staff work flexibly in many different ways. Please talk to us at your interview about the flexibility you need. We can’t promise to give you exactly what you want, but we do promise not to judge you for asking.

Job Overview  
We are looking for a Financial Analyst who is passionate about consolidating and analyzing financial data, taking into account company’s goals and financial standing. This is a hybrid role of managing balance sheet and profit & loss optimally and strategically, with focus on financial analysis and treasury.

You will be an analytical thinker commercially minded and capable of managing complex details without losing sight of the big picture. You will demonstrate a high level of ownership of assigned matters, as well as a dedication to the accuracy and quality of work.

You will have a minimum of four years of Finance and/or Accounting experience with at least two years in Financial sector, preferably with a mid-sized or large company, and will be experienced in financial analysis and treasury operations (banking field).

You will report directly to the Controller with a matrixed reporting line to the CFO and will join an innovative finance team working cross-functionally to support delivery of TM Forum’s vision and strategy.

You will have good computer skills (Microsoft, Excel, Power Point) and word processing capabilities for the drafting of documents and financial reports updates.
Responsibilities

Financial Analyst Element:

- Consolidate and analyze financial data (budgets, forecasts, historical trend etc) taking into account company’s goals and financial standing
- Report financial trends/risks and provide creative alternatives and recommendations to reduce costs and improve financial performance
- Working knowledge of deferred revenue recognition standards in accordance with US GAAP
- Apply principals of accounting to analyze contracts and projects financial performance against budgets, business case review and creation of P&Ls
- Liaison with line of business owners to interpret sales into revenue recognition and adjust forecasts
- Assembly and summarize data to structure sophisticated reports on financial status and risks
- Develop financial models, conduct benchmarking and process analysis
- Drive process improvement and policy development initiatives that impact the function

Treasury Element

- Develop and execute treasury strategies (e.g., risk management, treasury operations)
- Perform daily cash management for the Forum which includes concentration of funds, release of electronic payments and operation of short-term investment portfolios
- Create and maintain Forum’s cash flow forecast (short-term & long-term) and investment strategies
- Analyze, monitor, and hedge foreign exchange exposures
- Monitor bank accounts and corporate credit cards transactions and process all requests on a timely basis
- Assist with administering bank accounts including opening, closing, and modifying accounts, updating authorized signers, bank mandates as needed
- Maintain strong banking relationships and partner with business owners and external auditors
- Outline and develop metrics of superior balance sheet management (B/S analysis and working capital productivity)
- Support/execute ad-hoc requests/inquiries to senior management and perform ad-hoc analysis as requested
- Corporate insurance risk management in partnership with legal counsel
- US pension plans management in partnership with 401K advisor

Requirements

- Bachelor’s degree with an emphasis in Accounting and/or Finance and/or Economics
- Minimum 4+ years Finance and/or Accounting experience
- 2+ years of experience as a Financial analyst (banking or a related field)
- Strong verbal and written communication skills
- Proven knowledge of financial forecasting and diagnosis, corporate finance and information analysis
- Strong proficiency with Excel and Word is required, database and financial software application is a plus. Experience with Intacct a plus
- Ability to work effectively on a dynamic team in a fast-paced remote environment
- Well informed in current financial subjects, accounting, money market and business environments
- Strong analytical, planning and project management skills with acute attention to detail
- A roll-up-the-sleeves mentality and willingness to “pitch in” attitude
- Demonstrate intellectual curiosity to solve problems and make recommendations based on self-directed research
- Ability to work remotely and self-motivate

For immediate consideration, please email your resume to recruit@tmforum.org.

TM Forum does not accept resumes from unauthorized agencies and search firms. Resumes submitted on this site by unauthorized third-parties will not be considered for posted positions and are not eligible for any compensation. All third-party agents and search firms must have an approved contract with TM Forum to submit resumes on behalf of candidates.